

# Brixton Parish Council Responsibilities & Representatives

May 2021



Item	Role	People ( <u>lead</u> underlined)
Administration and Organisation	Parish Clerk's employment Councillors' duties Press liaison	<u>Clr Hitchins</u> & Wills
Finance	Responsible Finance Officer Finance policy External Audit Internal audit Independent BPC quarterly check	Parish Clerk Clerk & <u>Clr Wills</u> PKF Littlejohn Peter Vassallo Clr Arran
Communications	BrixtonDevon website Parish Council Website Parish Council App LOVEBrixton Facebook page Brixton Village Facebook page Sherford Facebook page	Kirstie Aldridge Clerk Clerk Ian Calvert on behalf of BPC Greg Webb on behalf of BPC Alison Nix of behalf of BPC
Planning	Planning Committee Chair Planning Committee Vice Chair Committee Members	<u>Clr Martin</u> <u>Clr Wills</u> All Cllrs
Environment	Repairs and maintenance Grass cutting verges Silverbridge Way The Green Tree Warden Chittleburn Hill – Bee Friendly plot  Climate Change Emergency Planning Working Group  River Yealm Water Quality Working Group  Yealm Climate & Environment Action Network  Sustainable South Hams  Devon Climate Emergency Council Support Network	Clerk & Cllrs Clerk & Cllrs Clr Clegg Cllrs Wills and Arran  Clr Robertson  Cllrs Hitchins, Parish, Huxtable and Robertson  Cllrs Hitchins, Parish & Arran  Clr Hitchins  Clr Hitchins  Clr Hitchins
Public Rights of Way /P3	P3 Co-ordination	Clr Huxtable
Traffic	Community Road Warden Community Speed Watch  Traffic Management Working Group	Roger Smith Roger Smith, Jim Eccles  Cllrs Hitchins, Wills, Huxtable

<b>Parish Plans</b>		
Brixton Neighbourhood Plan	Implementation	Cllr Hitchins
Community Emergency Plan	Co-ordinator	Helen Williams on behalf of BPC
Sport & Recreation Plan	Implementation	Cllr Hitchins
Brixstix Play Space	Inspection/monitoring	Cllr Parish
Plastic Free Community	Project Coordinator	Cllr Parish
Land at Cofflette	Cofflete Amenity Space Project Co-ordinator	Cllr Parish
<b>Other BPC representatives</b>	Brixton Community Association	Cllr Hitchins
	Brixton Composters	Cllr Clegg
	Brixton Feoffee Trust	Cllr Hitchins
	Carroll Island Community Liaison	Cllr Robertson
	Dementia Friendly Parishes around The Yealm	Cllr Hitchins
	Devon Association Local Councils (DALC) County Committee	Cllr Hitchins
	Ivybridge & District Association of Local Councils (IDALC)	Cllrs Wills & Hitchins
	Sherford Liaison Group	Cllrs Hitchins, Wills & Huxtable and Alison Nix on behalf of BPC
<b>Other representatives on behalf of BPC</b>	Hele Foundation	Roger Wakeham on behalf of BPC
	River Yealm Harbour Authority	Martyn Oates on behalf of BPC
	Sherford Community Land Trust Representative	Alison Nix on behalf of BPC
	Sherford Residents Association	Gary Barlow (Chairman)
	Yealm Estuary to Moor Wildlife Corridor	Shirley Deeney on behalf of BPC
	Yealm Estuary Management	Helen Williams on behalf of BPC