



*January &*  
**Minutes of Brixton Parish Council November Meeting held on**  
**31<sup>st</sup> January 2024 at 7.00pm in Brixton Community Room**

**Present:** Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Terry Clegg, Cllr Neil Hawken, Cllr Ian Martin and Cllr Stuart Nix

**In attendance:** District Councillors Julie Carson and Alison Nix and Kirstie Aldridge (Clerk)

Members of the public in attendance: 8

Cllr Hitchins welcomed everyone to the meeting.

**Presentation from Mr G Clark (GRC Planning) regarding land at Chittleburn Hill – proposal for 3 dwellings.**

Cllr Hitchins explained that a pre-application presentation and that no opinions/recommendations would be discussed, it was an opportunity for parishioners and councillors to ask questions. The pre-application was for a proposal 3 serviced self-build plots for single story dwellings, restricted for sale to local people who are on the SHDC self-build register on land north of Chittleburn Business Park. The site has not been allocated within the Brixton Parish Neighbourhood Plan. It is a sustainable location for future development. The proposal will provide a footpath link to Rodgers Garage from Chittleburn Hill, the gradient prevents the path being nearer the A379, as steps would be required.

**Report from Steven Williams - BPC nominated Director Sherford Community Land Trust (SCLT)**

*SCLT Meeting held on the 15<sup>th</sup> of December.*

Articles of Association were reviewed with all amendments reviewed. CLT Away Day planned for 16th February 2024

*SCLT Meeting 19/01/2024.*

Banking arrangements updated. Discussions on Directors and Alternates – ensuring Directors are available for the SCLT meetings.

*Brookbanks Update:*

No presence. Directors concerned over timelines for decisions and projects slipping.

*Articles of Association*

The final version will be issued for formal ratification at the next meeting of SCLT.

*Policies*

Working policies have been produced including safeguarding, volunteers, complaints, GDPR, risk management which will require named directors.

*Working Groups*

Have been active over the last few months.

A sign-up/subscribe function/button is now on the home page of the SCLT website to gain consent from individuals and capture their contact details in a GDPR compliant way, to send them the monthly newsletter.

Date 28/2/2024

Signed E.H.  
 Mrs E Hitchins – Chair Brixton Parish Council

*General Matters/ Development Summary :*

Discussions with the Argyle Community Trust to manage the use of the All-Weather Pitch and grass football pitch are progressing. The aim is to have both pitches available to use by 1st April. Car parking area, portable office and power connections being organised currently.

Work is ongoing with the Sherford Road traffic calming. The S278 legal agreement is prepared and being reviewed by solicitors. A public exhibition of the planned works will be held in February. It is hoped work will start in May, subject to securing the road bookings with PCC.

Temporary shop – operating agreement with solicitors for signing. Operator ordering stock now, with plans to open in mid-February.

Local centre – A planning application will be submitted once current legal issues have been resolved. A reserved matters planning application for infrastructure for the next phase, Area 3, submitted to SHDC in September is undergoing final consultations with a target determination date in mid-January. A planning application for housing parcels for Bovis has been submitted, applications from Linden and Taylor Wimpey will follow early next year. These will add consent for another c.800 homes.

Subject to finalising sale agreements for land on the Business Park and land at the local centre adjacent to Sherford Vale Primary School Land planning applications will be made in January with construction commencing in later in 2024.

Stamps Hill/Red Lion Hill remains closed. The TRO for the closure expires in June 2024. DCC and SHDC Highways met on site to discuss the TRO.

The Consortium is working with SHDC Planning Officers to provide phased access to the Country Park in the coming months.

The primary school extension should be completed by June 2024.

The SCLT fee will be issued shortly to all residents- currently £40.

*Events*

350 people attended the recent Christmas event.

*Sherford Web Site*

New website set up [www.sherford.uk](http://www.sherford.uk) . This is now operational.

Consortium contact email - [info@sherford.uk](mailto:info@sherford.uk)

**Report received from County Councillor John Hart (via email)**

Main issue is the signing of the offer for a Devolution deal for Devon and Torbay last Thursday with a Government minister, Jacob Young. The offer includes extra money and responsibilities for the Combined Authority from Government and the opportunity to work closer with Government Departments. DCC and Torbay Council will be consulting on this offer over the next 6 weeks with the DAPC, District Councils, the Business Community and the Colleges and Universities based in the County. A final decision will be taken by both authorities before the end of April, more information will be coming out from mid-February.

**Report from District Councillors Alison Nix and Julie Carson**

**Roads** This month many lighting issues and potholes, particularly along the A379 as well as dealing with concerns from residents about pavement parking in several areas have been reported. The Brixton dip will be closed in early March to repair the road surface, buses and emergency vehicles will continue to use the A379 all other traffic will follow diversion signs.

**Stamps Hill** There are no plans to extend the TRO on Stamps Hill either by DCC or the Sherford Consortium. This will be discussed at the Sherford Liaison meeting in February.

Date 28/2/2024

Signed E. H.

Mrs E Hitchins – Chair Brixton Parish Council

### Sherford

DCC has made a planning application to put in a pedestrian/cycle bridge across the A38 alongside the Deep Lane Bridge. SHDC has agreed that this is a positive step to link Sherford with Plympton and Langage.

From the end of February, the mobile library service provided by DCC will cease. DCC have allocated funding for community libraries.

Attended meeting with Sherford Community Land Trust and will visit the Community Panel in March. NHS provision – supporting the provision of NHS services, including a GP, and meeting with senior NHS providers to discuss further plans and timelines.

The temporary shop is now in position and will be open shortly.

### Council supporting care leavers into employment.

SHDC is offering more support to care leavers with new employment and training opportunities. SHDC new 'Care Leavers Employment Policy' will help remove the barriers care leavers face by offering work placements, a guaranteed interview scheme, the ring-fencing of entry-level apprenticeships, and mentoring to help care leavers adapt to the working environment and secure permanent jobs and working with Devon County Council (DCC) and partner organisations to create further opportunities. This includes signing up to the Care Leaver Covenant which will help the local authorities provide additional support outside of its statutory duties. SHDC is supporting care leavers locally, by introducing a Council Tax discount for young people who have left the care system up to the age of 25, free local leisure passes to support health and wellbeing, and working with partners to offer support with housing needs.

### SHDC Accounts summary

An easy read accounts summary is now available for the Councils accounts here:

<https://www.southhams.gov.uk/sites/default/files/2023-12/Draft%20Summary%20of%20Accounts%202022-23.pdf>

### Devon Devolution Offer

DCC will be debating the Devon and Torbay Devolution deal on 2<sup>nd</sup> February 2024. Please see more information here.

<https://www.gov.uk/government/publications/devon-and-torbay-devolution-deal>

### Councillor Grants

SHDC councillors have localities grant each year (£2k). There is still money in the grants pot for community projects.

<https://www.southhams.gov.uk/communities/community-grants-and-funding/sustainable-communities-locality-fund>

Recently SHDC councillors have been given a climate change fund, which can be accessed here for non-profit making groups and organisations for suitable projects. Pot of £2k for each District Councillor

<https://www.southhams.gov.uk/communities/community-grants-and-funding/climate-change-and-biodiversity-locality-fund>

The project should meet one of the objectives in the South Hams Climate Change and Biodiversity Strategy.

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Signed E H  
Mrs E Hitchins – Chair Brixton Parish Council

SW Composters requested an update on the re-opening of Red Lion Hill following the Sherford Liaison meeting. District Cllr Nix will liaise with the business directly.

Parishioner raised that a recent post on Sherford Community showed a professional car theft, and questioned was there a strategy to prevent this crime in Brixton Village. Cllr Hitchins will liaise with the local police. District Cllr Nix will raise this at the next Sherford Liaison meeting with Ivybridge Police.

Query was raised regarding SHDC planning department visiting the site of planning application 4317/21/OPA. District Cllr Nix confirmed that if the application was heard at SHDC DMC then a site visit would be undertaken by the planning committee. If the SHDC Planning Officer was to decide the application, then only the planning officer would visit the site. District Cllrs Carson and Nix stated they would be happy to receive any correspondence regarding the planning application.

### Open Forum Closed

#### 64. Welcome and Apologies for Absence

Apologies were received from Cllr Gillard and accepted by all Councillors.  
Apologies were also received from County Councillor John Hart

#### 65. Declarations of Interest

Cllr Hitchins declared an interest in agenda point 70.1 (letter from Feoffee Trust regarding lavender bushes)

#### 66. Confirmation of minutes of meeting of Brixton Parish Council Wednesday 29<sup>th</sup> November 2023

Cllr Clegg proposed to accept the minutes of the meeting on 29<sup>th</sup> November 2023 as an accurate record of the meeting, seconded by Cllr Hawken. Cllr Martin abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes of the relevant meeting.

#### 67. Financial Matters

##### 67.1 To document the approval via email of the finance statement for December 2023

Receipts:	Amount	Fund
Nil		
<b>Payments:</b>		
SLCC membership renewal (2024 membership)	£183.00	General
Westcountry Schools Trust - Sherford Vale School	531.33	Plastic - Comm Tog Fund
K Aldridge - reimburse purchase of trolley	£55.99	Cost of Living (DCC Grant)
K Aldridge wages	£1602.29	General
K Aldridge expenses	£46.59	General
K Aldridge office allowance	£35.00	General
K Aldridge - reimburse December zoom	£15.59	General
A Kay - expenses Community Support Help Box	£126.90	Cost of Living
HMRC - Q3	<u>£656.29</u>	General
	<b><u>£3,252.98</u></b>	

Date 29/12/2024

Signed E. Hitchins  
Mrs E Hitchins – Chair Brixton Parish Council

**17th November 2023**

Current Account:	<b>£29,370.54</b>
Deposit Account:	<b><u>£2,229.88</u></b>
TOTAL:	<b><u>£31,600.42</u></b>

**Statement balance at 9th November 2023**

Skipton Building Society	<b>£99,785.84</b>
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**Current Balance:**

P3	£754.26
Legal Fees	£12,482.69
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Brixstix funds	£757.50
Brixton History Group	£533.09
Plastic Event - Community Together Fund	£531.34
Cofflete Creek (s106 funds)	<b>£3,964.58</b> Available to be claimed s106
Yealm Community Energy - Grant for street cleaning equipment	£54.72
Yealm Community Energy - 2021 Grant (Bee Friendly Group)	£0.00
Yealm Community Energy - 2022 Grant (Bee Wild)	£383.02
The Great Big Green Week	£0.00
Green Fund	£1,000.00
Community Emergency Plan Grant	£115.45
Community Amenity Space (Cofflete) Comm Together Fund	£2,479.84
River Yealm Water Quality Working Group (set up)	£0.00
River Yealm Water Quality Working Group (annual 2022)	£660.00
Cost of Living Crisis	£257.32
Cost of Living Funding (DCC Grant)	<b><u>£944.01</u></b>
<b>Total of funds allocated</b>	<b><u>£27,254.64</u></b>

Cllr Wills proposed that BPC approve the finance report for December, seconded by Cllr Nix  
All others in attendance were unanimous.

**67.2 To document the approval of independent quarterly finance statement (end December 2023)**

Cllr Wills proposed that BPC receive the independent quarterly finance statement checked by Cllr Nix, seconded Cllr Hawken. All others in attendance were unanimous.

**67.3 To receive and approve the finance statement for January 2024**

Receipts:	Amount	Fund
BCA - payment towards BrixtonDevon website hosting	£26.50	General
YPC - payment for half share of Silverbridge clearance 2023	<b><u>£1,420.00</u></b>	General
	<b><u>£1,446.50</u></b>	

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Signed E. H  
Mrs E Hitchins – Chair Brixton Parish Council

**Payments:**

The Foxhound - Warm Hub - Nov & December	£33.00	Cost of Living DCC Grant
Vision ICT - email hosted accounts	£64.80	General
K Aldridge - reimburse purchase of grit bin	£54.59	General
A Kay - expenses Community Support Help Box	£120.82	Cost of Living DCC Grant
In-Situ Europe Ltd - CWM replacement equipment	£260.40	River Yealm Annual
A Hawkins - reimburse annual monthly charges for CWM	£217.32	River Yealm Annual
B Batteson - repairs to stone wall FP26`	£550.00	Claim s106 £405 / General £145
K Aldridge - reimburse purchase of BPC Laptop	£629.00	General
REACH Window Cleaning - 4 x bus shelters (1st clean)	£80.00	General
Mrs L Lowe - expenses Community Support Help Box	£190.94	Cost of Living DCC Grant
K Aldridge wages	£1226.54	General
K Aldridge expenses	£14.40	General
K Aldridge office allowance	£35.00	General
K Aldridge - reimburse January zoom	£15.59	General
DCC - funding for traffic regulation order - Monkey Lane	£8000.00	General
Stocksigns Ltd - new VAS	<u>£4972.50</u>	General
	<b><u>£16,464.90</u></b>	

**19th January 2024**

<b>Current Account:</b>	<b>£20,864.81</b>
<b>Deposit Account:</b>	<b>£2,234.73</b>
<b>TOTAL:</b>	<b>£23,099.54</b>

**Statement balance at 9th November 2023**

<b>Skipton Building Society</b>	<b>£99,785.84</b>
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**Current Balance:**

P3	£754.26
Legal Fees	£12,482.69
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Brixstix funds	£757.50
Brixton History Group	£533.09
Plastic Event - Community Together Fund	£531.34
Cofflete Creek (s106 funds)	<b>£3,964.58</b> Available to be claimed s106
Yealm Community Energy - Grant for street cleaning equipment	£54.72
Yealm Community Energy - 2021 Grant (Bee Friendly Group)	£0.00
Yealm Community Energy - 2022 Grant (Bee Wild)	£383.02
The Great Big Green Week	£0.00
Green Fund	£1,000.00
Community Emergency Plan Grant	£115.45
Community Amenity Space (Cofflete) Comm Together Fund	£2,479.84
River Yealm Water Quality Working Group (set up)	£0.00
River Yealm Water Quality Working Group (annual 2022)	£182.28

Date 28/2/2024Signed E. H.  
Mrs E Hitchins – Chair Brixton Parish Council

Silverbridge Way expansion	£3,000.00
Cost of Living Crisis	£257.32
Cost of Living Funding (DCC Grant)	<u>£599.25</u>
<b>Total of funds allocated</b>	<b><u>£29,432.16</u></b>

Cllr Clegg proposed that BPC approve the finance report for January, seconded by Cllr Nix  
All others in attendance were unanimous.

#### **67.4 Information regarding Council Tax Referendum Policies 2024/2025**

SHDC has informed BPC that there will be no council tax referendum principles for town and parish councils for 2024 / 2025.

#### **67.5 DALC Subscription fees in 2024/2025**

DALC has informed BPC that to continue with the level of support and resources members need there will be an increase of subscription fees for 2024-2025 – from £555 to £710. This figure is subject to change.

#### **67.6 To discuss and approve BPC budget 2024/2025.**

Cllr Hawken proposed that BPC approve the budget for 2024 / 2025 seconded by Cllr Clegg. All others in attendance were unanimous.

#### **67.7 To discuss and approve BPC precept 2024/2025**

Cllr Wills proposed that BPC approve the 2024/2025 precept of £45,238, seconded by Cllr Nix. All others in attendance were unanimous. The clerk will submit these details to SHDC. The Band D parish rate will be £36.34 (a decrease of £0.54 due to additional houses being built in Sherford)

#### **67.8 SHDC Grass Cutting Agreement 2024/2025**

Cllr Hawken proposed that BPC sign the SHDC Grass Cutting agreement for 2024-2025 and that SHDC will contribute £590.00 to BPC for maintaining visibility areas, seconded Cllr Clegg. All others in attendance were unanimous.

#### **67.9 Appointment of Internal Auditor for Audit of BPC Accounts - 2023/24**

Cllr Wills proposed that BPC ask Peter Vassallo to undertake the BPC Internal Audit 2023-2024 at a cost of £160.00 seconded Cllr Clegg. All others in attendance were unanimous.

#### **67.10 Email from 1st Brixton and Yealmpton Scout Group regarding donation**

An email had been received informing BPC of a change of circumstances regarding the 1<sup>st</sup> Brixton and Yealmpton Scout Group. The Beaver section closed last Easter with the Cub section closing at Christmas, due to being unable to recruit leaders.

Cllr Wills proposed that the group keep the annual donation of £350 to assist with outgoings seconded Cllr Clegg. All others in attendance were unanimous.

#### **67.11 To ratify the decision to purchase a new laptop for the clerk**

The Clerk has previously reported to BPC that the existing laptop was not fit for purpose due to battery life and speed. Cllr Nix had proposed that Clerk purchase a laptop up to the value of £550 (excluding VAT), seconded Cllr Hawken. All others in attendance were unanimous.

Date ..... 28/2/2024

Signed ..... 

Mrs E Hitchins – Chair Brixton Parish Council

**68. Planning applications received from SHDC and DCC during December 2023 / January 2024**  
**3660/23/HHO**

Householder application for raising the boundary wall by 1.1m

**1 Russet Way, Brixton PL8 2FR**

**3660/23/HHO**

READVERTISEMENT Householder application for raising the boundary wall (Amended Description & Plans)

**1 Russet Way, Brixton, PL8 2FR**

Cllr Martin proposed that BPC support this application, seconded Cllr Hawken. All others in attendance were unanimous.

**3962/23/HHO**

House holder application for Single storey extension to form additional Kitchen and Dining Area  
**Sunderland And Spencer Cottages, 1 Chittleburn Hill, Brixton, PL8 2AX**

Cllr Hawken proposed that BPC support this application, seconded Cllr Wills. All others in attendance were unanimous.

**4317/21/OPA**

READVERTISEMENT (amended plans) Outline application with all matters reserved for residential development of up to 17 dwellings (including affordable housing)

**Land at SX 5515 5220 adjacent to Venn Farm, Daisy Park, Brixton**

Cllr Hitchins stated that BPC held a public site meeting on Saturday 27<sup>th</sup> January to discuss this application and to gauge feedback from parishioners.

Cllr Hitchins reported that in this readvertised application the developer had addressed several issues raised by BPC in the previous application recommendation – objection. She stated that this was an outline planning application and normal practice would be for this then to proceed to reserved matters which would be the subject for further consultation. Specific concerns raised regarding parking and the adopted policy in the Brixton Neighbourhood Plan regarding the ratio of car parking spaces to bedrooms, surface water drainage, errors in the information in the Construction Environmental Management Plan referring to Torridge District Council still need to be addressed.

At the site meeting residents raised serious concerns regarding access, drainage, traffic volumes, noise, narrow roads, shared pavement space, parking on pavements and parking on blind corners. Specific concerns about traffic and use of road space in Canes Orchard were raised regarding the safety of school children.

Cllr Nix proposed BPC submit a recommendation of ‘comments’, the comments will acknowledge the initial objections that the developer has addressed and cover the concerns that have been raised by parishioners, seconded by Cllr Martin. All others in attendance were unanimous.

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Signed ..... E. H .....  
 Mrs E Hitchins – Chair Brixton Parish Council



**2058/23/ARM**

READVERTISEMENT (amended plans) Application for approval of reserved matters application for strategic infrastructure including strategic drainage, highways, landscaping and open space, and amendment to phasing plan as part of Phase 3 A/B of the Sherford New Community pursuant to Outline approvals ref: 0825/18/VAR (the principle permission that was amended by this consent was EIA development and was accompanied by an Environmental Statement)

**Sherford New Community, Phase 3 A/B Land south of Main Street, Plymouth, PL8 2DP**

BPC are seeking clarification from SHDC Urban Fringe Team regarding the main changes in this application prior to a recommendation being submitted.

**0110/24/FUL**

Retrospective application for an agricultural storage yard for the purpose of storing agricultural machinery, equipment and silage.

**Land at SX 5515 5920, Brixton**

A site visit will be undertaken by Cllrs Wills, Martin, and Nix on Saturday 3<sup>rd</sup> February.

**0109/24/FUL**

Change of use of yard to tree surgery/forestry yard, retention of 3 shipping containers, portacabin & landscaping

**Land at SX 551 528, Brixton**

A site visit will be undertaken by Cllrs Wills, Martin, and Nix on Saturday 3<sup>rd</sup> February.

**69. Planning decisions made by SHDC / DCC during December 2023 / January 2024 (to note)****3310/23/HHO – Conditional Approval**

2 Clover Park, Brixton, PL8 2FQ

**Householder application for a single-story extension attached to the rear of existing garage**

**70. Local Issues and Councillor Reports****BPC ongoing / new projects****1. Climate Change / Bio-diversity update****- Active Travel – Brixton to Plymouth (to include Dawes Lane)**

BPC received an email in December stating that Gemma Bristow (SHDC Active Travel Officer) had confirmed that their travel consultants have identified Yealmpton to Plymouth as one of the 29 priority routes in South Hams for cycling.

**- Thermal Imaging Cameral Hire for SHDC**

As part of their commitment to help reduce carbon emissions, SHDC is offering parish councils the loan of a thermal imaging camera (for a 2-week period). At the November meeting BPC agreed that this was a good idea in principle and the clerk obtained additional information from SHDC which was circulated to all BPC. BPC will monitor feedback from other councils who hire the camera.

**- Letter from Brixton Feoffee Trust requesting partial funding for replacement lavender bushes in The Park**

BPC has received a letter from Brixton Feoffee Trust regarding lavender bushes that are coming to the end of their life in the Park. The Board of Trustees is planning to replace them with a full hedge of lavender from the churchyard gate to the end of the path. The estimate received from their contractor is £1290.00 (+VAT). The Board of Trustees is approaching key organisations in the village to ask for a financial contribution of £384.00 towards the cost of the works.

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Clerk confirmed that BPC has £383.02 (Bee Friendly Grant) and £1000 (Climate Change Locality Fund). Cllr Wills proposed that BPC contribute £384 towards the cost of replacement lavender bushes, seconded Cllr Hawken. Cllr Hitchins abstained. All others in attendance were unanimous.

- **Discuss replacement of Cherry Tree outside Ladybirds Nursery**

A cherry tree planted outside Ladybirds Day Nursery, as part of the Queen's Canopy, has died. Cllr Wills proposed that BPC replace the cherry tree, funded from the Bee Friendly Grant, seconded Cllr Clegg. All others in attendance were unanimous.

- **Update regarding Carbon Awareness Training**

Clerk has been approached by the company that offered the Carbon Literacy Training who are offering Carbon Awareness Training - a condensed 2-hour version of the CLT at a cost of £400. This would be delivered online. BPC noted this offer.

**2. Relevant updates from meeting of River Yealm Water Quality Working Group held 16<sup>th</sup> January 2024**

Cllr Hitchins stated that these meetings were well attended. Two presentations have taken place recently, on 2<sup>nd</sup> December and 17<sup>th</sup> January regarding the findings of the Citizens Science Water Monitoring. A report is currently being produced which will be circulated with the findings from last year. The group are currently in dialogue with other organisations to obtain data from SWW.

**3. Highways Projects**

**To include**

- **Red Lion Hill**

Cllr Hitchins confirmed that she met with Richard Jackson, DCC Officer, and walked the area discussing traffic calming options. Draft proposals will be sent to BPC for consultation once the funding form S106 Sherford is available.

- **Monkey Lane update**

At the November meeting BPC proposed to take this project forward and taking funding required, approx. between £6k to £8k from BPC reserves. Cllr Hitchins met with Richard Jackson, DCC Officer on site on 29<sup>th</sup> January. BPC will pay the sum of £8k to DCC to progress this project. Any funding not used for this project will be refunded to BPC. This will enable Monkey Lane to be closed to vehicular traffic with bollards at either end to give safe access to pedestrians, cyclists and horse riders to and from Sherford to Brixton. Clerk will raise with DCC how to prevent motorcycles using the route.

**4. Land at Cofflete Creek update**

- **Update on interpretation board (Cllr Gillard)**


Community Together Funding - the figure allocated for the original project - Land at former Cofflete Mill - a future community amenity space was £4820.02. Spend so far £2340.18 (net). The figure remaining is £2,479.84 which has been earmarked for the second interpretation board.

The quote received in August from Nicky Bailey for the second interpretation board was £1943.50 (excl VAT) which was approved by BPC at the September meeting.

- **Update on the project plan for the upper site**

s106 funding allocated was £23055.00. Spend so far £19,090.42 (net). The figure remaining is £3,964.58. There is also some open space funding of £13,182.59 from Venn Farm Phase 2a which could potentially be used for this project. Clerk will resend the project plan to Cllrs Gillard and Hawken for the Old Mill site. Cllrs Hawken and Gillard will arrange to meet Joe Parish on site to discuss possible plans and will report back at the next parish council meeting.

Date ..... 28/2/2024 .....

Signed .....  .....

Mrs E Hitchins – Chair Brixton Parish Council

**5. Update on Community Together Funding for Plastic Free project with local primary schools**

The figure allocated for the original project was £1,928. At the October meeting BPC supported the project plan that was received from Sherford Vale Primary School with the aim to raise awareness of plastic pollution and waste through the creation of a Plankton Wave and a cheque for £ 531.33 was sent to the school. BPC await a project plan from St Mary's School.

**6. Update on the wall on FP26 and possible discussion regarding additional s106 funding**

The stonewall on FP26 has been completed as per the quotation. The total cost from the stonemason to complete the footpath on FP26 was quoted at £550. Funding applied for July 2021 was £5490, figure spent so far is £5400 with a sum of £90 left. In November 2022 an additional sum of £315 was approved to give BPC £405 for completion. At the October meeting BPC agreed that the remaining funds of £145 would be taken from reserves. Cllr Hitchins and Hawken will look at the area behind the wall to see if further work is required.

**7. Brixton Composters – Cllr Clegg**

Lots of green waste waiting for shredding  
Next Composters Committee meeting 15<sup>th</sup> February

**8. Brixton Neighbourhood Plan – modification update**

The examiner's final report has been received by SHDC and it was stated that as it is a material modification the plan does not require a referendum. Cllr Hawken proposed that BPC has given formal consideration to the examiner's report and all of the recommendations. BPC agrees with all the examiner's recommendations and wishes to see them incorporated into the Brixton Neighbourhood Plan. BPC wishes SHDC to 'make' (adopt) the modifications to the Brixton Neighbourhood Plan, as recommended to be amended by the examiner. Seconded by Cllr Martin. All in attendance were unanimous.

**BPC administration**

**9. Discuss and update the following policies: Policy for Management of Planning Applications**

Cllr Clegg proposed that BPC adopt the amended and updated Policy for Management of Planning Applications. The main changes to note are the SHDC recommendations are now Support, Object and Comments. Seconded by Cllr Wills. All others in attendance were unanimous.

**10. Update regarding DALC Training Courses**

**- To include update on Civility & Respect e-learning training course for all councillors**

Clerk confirmed that all councillors were registered for the distance learning modules in August 2023 and have 12 months to complete the training courses. So far Clerk and Cllrs Wills, Clegg, Gillard, and Hawken have completed the training. Cllr Hitchins asked if all councillors would complete this training by March meeting.

**11. Councillor skills and knowledge audit**

Clerk confirmed that completed paperwork has been received from Cllrs Wills, Clegg, Hawken, and Hitchins. This will remain on the agenda as a reminder for remaining councillors to complete this audit.

**12. Update on meetings for 2024**

BPC meetings for 2024 with confirmed locations

31st January – Brixton	28th February – Sherford	27th March – Brixton
24th April – Sherford	22nd May – Brixton	26th June – Carroll Island
17th July – Sherford	August – no meeting	25th September – Brixton
6th November – Sherford	27th November – Brixton	December – no meeting

Date 28/1/2024

Signed E. H.  
Mrs E Hitchins – Chair Brixton Parish Council

**13. Update on streaming of meetings**

Cllr Nix will investigate this further and bring back some options at the March meeting.

**14. Vacancy for two co-opted members on Brixton Parish Council**

There are two vacancies for co-opted members on Brixton Parish Council.

**15. Discuss and update BPC Business Plan 2024 - 2027**

Cllr Wills proposed that BPC adopt the updated Business Plan 2024-2027, seconded Cllr Nix. All others in attendance were unanimous.

**16. Discuss and update BPC Action Plan 2024 – 2027**

Cllr Hawken proposed that BPC adopt the updated Action Plan 2024 - 2027, seconded Cllr Clegg. All others in attendance were unanimous.

**Regular updates**

**17. Sherford update**

**To include**

- **Update on road closure Red Lion Hill to A38**

Cllr Hitchins stated that at a recent traffic meeting this closure was discussed, at present DCC are not looking to extend the current temporary traffic order. The Sherford Consortium would need to give 3 months' notice for any such extension.

**Report received from Richard Darlow, Production Director, Brookbanks.**

Estate completion works are progressing through phase 1.1

Phase 1A will be complete Q1 2024

Phase 1 B is 75 % and all parcels are under Construction.

Phase 2 D has now been released and is progressing well. The Deed of Dedication Road is progressing well (New link road presently closed) this due to complete Early Q3 2024 by the Sherford Consortium. Proposed Road Opening July 2024.

Area 3 Planning application submitted.

The Primary School extension has the roofing installed and the main structure progressing well . Forecast completion Mid July 2024 presently.

The All-Weather Pitch and Tennis Court will be powered and commissioned March 2024. An Operator is being set up to run this facility.

Leisure Centre has planning permission. An Operator is being procured to agreed addition funding requirements.

The Temporary Shop is being delivered and will be Operational by early February 2024.

Green Infrastructure paths have been completed to link the Country Park areas. These will open in the Spring.

The Business Park areas have planning, and the infrastructure works are being prepared for procurement. Starting Q2-3 2024

Sherford Road Traffic Calming has been approved, being procured and the S278 legal agreement out for signature. The work is planned for April 2024 for 10 weeks. A residents meeting will be arranged for 21st February 2024 at the Sherford Community Centre from 6.30pm to 8.30pm to allow all residents to meet the team and ask questions should they have any.

**18. Community Emergency Plan**

- **Role of Snow Warden**

Roger Smith, Community Road Warden, has agreed to become BPC Snow Warden and has completed appropriate DCC training.

Date ..... 28/2/2024

Signed .....  .....  
Mrs E Hitchins – Chair Brixton Parish Council

- **Brixton Parish Snow Plan – discuss and potentially agree the plan**

Cllr Clegg proposed that BPC adopt the BPC Snow Plan written by Clerk and Snow Warden and submit it to DCC, seconded by Cllr Hawken. All others in attendance were unanimous. DCC will provide the Snow Warden with some additional equipment.

- **Discuss the purchase of equipment for Snow Warden / to implement Snow Plan**

Cllr Hawken proposed that BPC purchase 4 x pairs of large thermal gloves, 15 x large grit bin rock salt hand scoops and labels for BPC provided grit bins up to the value of £200.00, seconded Cllr Wills. All others in attendance were unanimous.

**19. Cost of Living Crisis update.**

The Growing Communities Grant Funding of £1000 received from DCC does not have to be spent by 31<sup>st</sup> March, but an interim report and accounts are required.

The two funding amounts have been kept separate and the following amounts are still available to spend: Cost of Living Crisis £257.32 and DCC Grant Cost of Living Funding £599.25

The community box remains in the church porch and will continue to provide free household cleaning and basic personal hygiene items along with tinned food. The warm hub in 'The Foxhound' continues every Thursday afternoon between 3-5pm. The Brixton Feoffee Trust will continue to make £100 grants available for urgent financial assistance. Cllr Hitchins will investigate applying for a locality grant and take the information to the next Cost of Living meeting.

**20. Traffic updates**

**To include:**

**Relevant updates from Traffic Management Working Group held on 22<sup>nd</sup> January 2024**

- **Update on road closure - A379 Red Lion Hill to Underhay, Brixton – 4th – 8th March 2024**

Cllr Hitchins stated two meetings had been held with DCC Highways Officers regarding the closure of a section of A379 from 4th – 8th March 2024. There will be patching taking place in the dip between Brixton and Yealmpton, the road will be closed to all traffic apart from buses, school buses and emergency vehicles. There will be a signed diversion in place which must be adhered to. Letters have been sent to local businesses and notices have been placed on the website, Facebook and in the magazine so journeys can be planned in advance.

- **A379 Orchard Hill to Western Lodge Cross, Yealmpton – 26th Feb–1st March (Yealmpton PC notification)**

There will also be works undertaken in the Yealmbridge area from 26<sup>th</sup> Feb – 1<sup>st</sup> March, these works will be extensive, and the road will be closed to all traffic apart from buses, school buses and emergency vehicles. There will be a signed diversion in place which must be adhered to.


- **Update on the purchase of new VAS**

At BPC October meeting BPC approved the purchase the Message Maker solar VAS sign at a cost of £4391 (inc VAT), with a spend up to the figure of £5000 for additional fittings etc. A formal quotation and invoice have now been received and the funds released for the purchase. The invoice total is £4972.50 (incl VAT). Delivery will be mid/end February.

- **Email regarding traffic safety – Ladybirds Day Nursery**

An email and risk assessment has been received from Ladybirds Day Nursery with a request to place boulders on the grass in Steer Point Road was discussed with Nick Colton, DCC Highways Officer at the recent Traffic Management Working Group meeting. This is a DCC verge and DCC would not support the placement of boulders in this area.

Date ..... 28/2/2024

Signed .....  .....  
Mrs E Hitchins – Chair Brixton Parish Council

- **Community Road Warden – expiry of Chapter 8 training (June 2024)**

Community Road Warden Chapter 8 training is due to expire June 2024. Clerk has been in contact with DCC Highways and Notter Bridge Training Centre. A one-day refresher course is required and DCC have agreed to pay for this. Dates for the course will be released after Easter.

- **Traffic Management for Community Road Wardens training – discuss.**

In 2019 several people completed the Traffic Management for Community Road Warden training, there are now new people who sweep the roads who would benefit from this training. The trainer would come to Brixton (half day training course). Cllr Hitchins proposed that BPC undertake this training for volunteers at a cost of £485 + VAT, seconded Cllr Hawken. All others in attendance were unanimous. Cllr Hitchins will approach street sweepers and Clerk will obtain some dates.

**21. Carrollsland Update**

No update

**22. Footpaths / P3 update**

- **Relevant updates from P3 meeting held on 15<sup>th</sup> January 2024**

The P3 meeting was held with Ros Davies, PROW Officer on Monday 15<sup>th</sup> January via zoom. Updates had not been received for some paths, but several works were completed on the paths at the end of 2023. The possible removal of styles, on certain paths where there is no necessity, was discussed. It was agreed that Cllr Hawken will discuss this with landowners.

- **Update on volunteers walking footpaths.**

Following an advert on Facebook BPC has received offers from interested parishioners who have agreed to walk and inspect footpaths on a regular basis and report back to the P3 meeting.

**23. Silverbridge Way**

Cllr Clegg confirmed that the path is in good condition, there is mud on the path, and it is slippery when wet but when dry it is fine. Cllr Hawken will approach the farm manager to remind no driving on the actual path/wooden bridge.

- **Update on the extension**

It was confirmed that BPC have placed another £3k in the precept for 2024 – 2025 for this project, there is now a total of £6k for this project. (Brixton/Yealmpton)

- **Update on the soft closing gate mechanism**

Clerk confirmed that self-closing mechanisms required for all 3 gates are on order and DCC PROW Officer will be delivering them when in stock.

**24. 80<sup>th</sup> Anniversary of D-Day – 6<sup>th</sup> June 2024**


Cllr Hitchins reported that there are no plans by the church at present for this event. It was agreed to take this off the agenda.

**25. Defibrillators**

- **The maintenance of the phone boxes housing the defibrillators**

At BPC October meeting it was approved that BPC employ contractor to repair the door on the telephone box at Fordbrook - a new door surround, fit the existing window and frame into the surround and to rehang the door. Cllr Clegg has since met with the contractor and a revised quotation has been received at a cost of £1068.00 for the above work. Cllr Clegg proposed that BPC employ contractor to complete the works detailed above at a cost of £1,068.00, seconded Cllr Nix. All others in attendance were unanimous.

Date ..... 28/12/2024 .....

Signed .....  .....  
Mrs E Hitchins – Chair Brixton Parish Council

- **Defibrillator training session**

South West Ambulance First Responder has offered a training session for 2024, this is included with the defibrillator package. Cllr Hitchins will look at some evening dates that the Community Room would be available for this training.

**26. Land owned by SHDC – Elliots Hill and Steer Point Road**

Cllr Hitchins has emailed Rob Sekula, SHDC to start discussions regarding the possible transfer of land at Elliots Hill and Steer Point Road from SHDC to BPC. Cllr Hitchins is waiting for an update.

**27. Christmas Tree**

E Arran was liaising with contractor for a base for the Christmas tree at the end of 2023. Clerk will ask him to pursue obtaining two quotes, with different materials, so BPC are prepared for Christmas 2024.

**28. DCC – Community Library Support Fund (closing date 31<sup>st</sup> March 2024)**

Cllr Hawken proposed that BPC apply for a grant of £200 to cover book shelving, purchase of books and contribution to use of church facilities due to the Devon mobile library service ceasing in April, seconded Cllr Wills. All others in attendance were unanimous.

**29. Discuss the possible replacement of noticeboards.**

There are various issues with all three noticeboards in the village and Cllr Hitchins will approach a carpenter to obtain some prices for new noticeboards.

**Other updates / issues / consultations for discussion**

**30. Update from events to include**

- DCC Priorities and Budget 24/25 with County Cllr John Hart (30<sup>th</sup> November 2023)
- DALC Connects Event - Introduction to Devon Local Nature Recovery Strategy and supporting nature recovery with amenity greenspace management (7<sup>th</sup> December 2023)

**31. Welcome to South Devon National Landscape – AONBs renamed National Landscapes**

**32. Message from Chair of the South Devon Area of Outstanding Natural Beauty Partnership**

**33. Email from South Devon AONB (National Landscape) Partnership Parish Council representative**

**34. Peninsula Transport Rail Strategy: supporting economic growth and protecting the environment**

**35. Peninsula Transport seeks your views – consultation on regional transport strategy I (ends 5<sup>th</sup> February 2024)**

**36. Consultation of school admissions arrangements 2025 / 2026**

**37. Criminal Justice and You - An essential guide for victims and witnesses – Monday 4<sup>th</sup> March 2024** Details of this event have been sent to councillors and all welcome to attend.

**38. Councillor's Reports**

There were no councillor reports.

Date 28/2/2024

Signed E. Hitchins  
Mrs E Hitchins – Chair Brixton Parish Council

**71 Correspondence for information**

**7.1 Cascade Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:**

- Road past Higher Sherford to Wollaton Cross – Monday 28<sup>th</sup> November 2022 – 27 May 2024
- A379 Orchard Hill to Western Lodge Cross, Yealmpton – 26<sup>th</sup> Feb – 1st March (YPC notification)
- A379 Red Lion Hill to Underhay, Brixton – 4<sup>th</sup> March – 8<sup>th</sup> March 2024

**71.2** All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook pages

**71.3** SHDC Press Release – Council’s Priorities making progress (30<sup>th</sup> November 2023)

**71.4** SHDC Press Release – Supporting communities to deliver more (30<sup>th</sup> November 2023)

**71.5** SHDC Press Release - The Freeport is on Track Following Review (1<sup>st</sup> December 2023)

**71.6** SHDC Press Release – Free town centre parking this Christmas.

**71.7** Thank you for BPC donation – South Hams Community Action, Ivybridge Ring and Ride, Samaritans, Yealm Rainbow Guides


**71.8** Dementia Friendly Parishes around the Yealm - Annual General Meeting 18th January

Cllr Hitchins closed the meeting at 9.20pm

Next meeting: Wednesday 28<sup>th</sup> February at 7pm at Sherford Community Hub

Kirstie Aldridge, Clerk, Brixton Parish Council

Date ..... 28/2/2024

Signed .....  .....  
Mrs E Hitchins – Chair Brixton Parish Council