



**Draft Minutes of Brixton Parish Council March meeting held on 27<sup>th</sup> March 2024 at 7.00pm in Brixton Community Room**

**Present:** Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Terry Clegg, Cllr Rachael Gillard, Cllr Neil Hawken, Cllr Ian Martin, Cllr Premila MacLennan and Cllr Stuart Nix

**In attendance:** County Councillor John Hart, District Cllr Julie Carson and Alison Nix and Kirstie Aldridge (Clerk)

Members of the public in attendance: 2

Cllr Hitchins welcomed everyone to the meeting and explained the format of the meeting.

**Report from Steven Williams - BPC nominated Director Sherford Community Land Trust (SCLT) Sherford Community Trust Meeting 15<sup>th</sup> March - March 2024 – Sherford Trust Board Meeting**

Not quorate so no decisions could be made (due to holidays)

Articles of Association - Documents to be send out for formal acceptance by the directors, prior to registration with Companies House. This will be a huge milestone in the development of the SCT.

Working Policies - The SCLT is drafting policies including Safeguarding, Volunteers Complaints, GDPR and Risk Assessment.

SCT Fees - Invoices for these fees will be issued shortly for the year 2024 by Firstport, these are different to any maintenance charges issued and are part of the s106 obligations. Database is being updated prior to issues of the letters. Firstport joined the meeting and gave an overview on the fee collection basis and Enforcement Policy. A revised proposal is to be issued by Firstport for approval.

National Lottery Application

The application to the National Lottery was successful for a £9,865.00 grant for Sherford. – Making the Most of Heritage which may include a project around pre-historic Sherford and the roundhouse.

**Working Groups**

Communications - An active communications group is now established. It has undertaken training, adopted the Mailjet newsletter platform A sign-up / subscribe function / button is now on the home page of the Trust website for the newsletter to gain consent from individuals and capture their contact details in a GDPR compliant way, to send them the monthly newsletter.

Events and Activities - An Events group now exists and crosses over with the Shops and Amenities Group. The group(s) have delivered three planned events over the year including a community picnic, harvest, and Christmas market. All events were successfully delivered and well received and attracting more residents onto the Community Panel. Supported by SCLT a set of basic events infrastructure equipment has been purchased.

Shops and Amenities - Linked into the events and activities group. The three events, the purchase of equipment, first aid training has been delivered and “how to” guides have been developed to support planned future events, allowing the groups and SCLT to be increasingly self-sustaining.

Environment and Heritage - This has focused on local archaeological discoveries and the community and country park. The successful NLHF bid will be progressed.

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

Young People - Space – a key youth service organisation – is currently delivering a detached youth service in Sherford. A bid to the School of Social Entrepreneurs Community Business Trade Up programme (funded via Power to Change), a combined training and funding programme), was successful.

#### General Matters

The future use of skills centre is under discussion.

Future Events - Sherford Day Country Park – 6<sup>th</sup> April at 2pm, Farmers Market in June 2024 .

Grant Applications - No grant applications have been received in this reporting period.

#### Brookbanks Update

Directors concerned over timelines for projects slipping.

Sherford Website - New website set up [www.sherford.uk](http://www.sherford.uk). Consortium contact email – [info@sherford.uk](mailto:info@sherford.uk)

#### **Report received from Devon County Councillor John Hart**

Current Chief Executive has been in office for a year now. Restructuring and reshaping, money given during Covid has allowed for increase in staffing. The budget is in balance. Without taking money out of reserves, budget is approx. £760 million. Turnover is £1.7b billion (this includes education). Month 11 in budget surplus – on top of surplus want to take £10m spend to be prepared for SEN issues.

Devon overspend at end of financial year - £160 million, this is off balance, every local authority is off balance. Government has extended this now until 2026/2027.

Stated wanted Devolution and a safety belt, the safety belt is the Government support for ‘special needs’. Agreement with Government, to have 9 years to bring the overspend down to zero. (3 years longer than other county council)

Devolution ongoing for 4 years, cleared every hurdle. At Christmas Plymouth decided to pull out, it was then Devon and Torbay – been out for consultation and received over 900 responses, with nearly 700 attending public meetings. Most in favour, some reservations from 8 district councils. Only Unitary or County Councils, bringing 8 Districts in, along with town and parishes and voluntary sectors. Universities and colleges are opting out. Just finished consultation report to Devon and Torbay before end of April.

Devon Housing Commission is ongoing, this is led by Lord Best, expert on social and low cost housing in House of Lords. Meetings have been held around Devon and the report is due in July.

A379 between the Plymouth boundary and Brixton village has been surveyed. The bridge (old railway bridge near Rodgers) is weak. HGV’s will only be able to cross one way.

Signage is being completed and now been advertised. The long-term plan is being investigated; this is a DCC responsibility. The road itself is a priority. This year there was £6.5 million extra funding for highways. There is a backlog of maintenance .

Red Lion Hill should be open during the first week in July developers have been told this, objections have been made voiced by DCC and Councillor Hart regarding any extension.

Cllr Hitchins stated that many roads around Brixton/Yealmpton are closed at the same time, road closures need to be looked at in conjunction with other local closures.

Date .....

Signed .....  
Mr M Wills – Vice Chair Brixton Parish Council

### Report from District Councillors Alison Nix and Julie Carson

Police and Commissioner Devon and Cornwall Elections are being held on 2<sup>nd</sup> May, residents have up until 16<sup>th</sup> April to register to vote. All voters require the correct ID to vote. The various changes can be viewed on the Electoral Commission website. Postal votes need to be reviewed every 3 years.

There is no further update on the closure of Red Lion Hill.

District Cllr Carson met with SHDC officers regarding the cutting programme in the churchyard at St Mary's Brixton. It has been agreed that the actual grass will be cut 2/3 times a year in the churchyard. There will be rewinding of the flowers and notices will be put up around the churchyard stating the plans. The cutting around the church itself / pathways will be cut 6 times a year.

Cllr Hitchins stated that David Curry (Devon Green Churches) is being invited to talk about biodiversity / rewinding in churchyards in June.

Parishioner raised the subject of council tax. Various facts were presented by the parishioner regarding % of income that certain demographics / households pay for council tax.

Cllr Hitchins stated that this was not a parish council matter and directed the parishioner towards Sir Gary Streeter MP.

### Open Forum Closed

### 80. Welcome and Apologies for Absence

Apologies were received from Cllr Ian Martin and accepted by all councillors.

Apologies were also received from District Councillor Alison Nix

### 81. Co-option of Brixton Parish Council Councillor

Following a successful interview Cllr Clegg proposed that Premila MacLennan is co-opted as a councillor to Brixton Parish Council. Seconded by Cllr Gillard. All others in attendance were unanimous. Cllr MacLennan signed the relevant paperwork and Cllr Hitchins welcomed Cllr MacLennan to Brixton Parish Council.

### 82. Declarations of Interest

Cllr Hitchins declared an interest in agenda point 84.1.

### 83. Confirmation of minutes of meeting of Brixton Parish Council Wednesday 28<sup>th</sup> February 2024

Cllr Wills proposed to accept the minutes of the meeting on 28<sup>th</sup> February 2024 as an accurate record of the meeting, seconded by Cllr Nix. Cllr MacLennan abstained. All others in attendance were unanimous. Cllr Hitchins signed the minutes of the relevant meeting.

### 84. Financial Matters

#### 84.1 To receive and approve the finance statement for March 2024

Receipts:	Amount	Fund
Transfer from Lloyds deposit to current account	£2,000.00	General
Cash from lent lunches St Mary's	£170.00	Cost of Living
SHDC s106 contribution for Cofflette	£460.00	s106 Cofflette
SHDC s106 contribution for FP26	£405.00	s106 FP26 (final claim)
Cornwood PC contribution (River Fly)	£475.00	River Yealm -River Fly Survey
Cornwood PC contribution (annual 2024)	<u>£120.00</u>	River Yealm - Annual 2024
	<b><u>£3,630.00</u></b>	

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

**Payments:**

Transfer to Lloyds current from deposit account	£2,000.00	General
K Aldridge - reimburse Eventbrite event *	£39.22	General
Mr. G Webb - reimburse purchase of storage boxes	£50.96	Cost of Living (DCC)
River Yealm Water Quality Working Group - Annual	£120.00	River Yealm—Annual 24
River Yealm Water Quality Working Group - River Fly Survey (no chqs issued for RYWQWG - monies moved to ring fenced accounts below)	£475.00	River Yealm - River Fly
Landscape Construction & Design - Silverbridge Way clearance	£816.00	General
K Aldridge - reimburse purchase of 2 x bookcases	£99.38	Library Support
Rev T Filtness - reimburse purchases Community Support Helpbox	£104.96	Cost of Living (DCC)
BCA Room Hire - August 2023 - March 2024	£40.00	General
Mrs. L Lowe - reimburse purchases Community Support Helpbox	£148.08	Cost of Living (DCC)
Mrs. A Kay - reimburse purchases Community Support Helpbox	£26.00	Cost of Living (DCC)
K Aldridge wages	£1,226.34	General
K Aldridge expenses	£26.40	General
K Aldridge office allowance	£35.00	General
K Aldridge - reimburse March zoom	£15.59	General
HMRC - Quarter 4	£447.02	General
E Hitchins reimburse mileage	£32.85	General
DALC - Good Councillor Guide x 2 modules	£36.00	General
<b>TOTAL</b>	<b><u>£5738.80</u></b>	

**19th March 2024****Current Account: £4,935.02****Deposit Account: £239.10****TOTAL: £5,174.12****Statement balance at 9th November 2023 - Skipton Building Society £99,785.84****Current Balance:**

P3	£754.26
Legal Fees	£12,482.69
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Brixstix funds	£757.50
Brixton History Group	£533.09
Plastic Event - Community Together Fund	£531.34
Cofflete Creek (s106 funds)	<b>£3,964.58</b> Available to be claimed from s106
Yealm Community Energy - Grant for street cleaning equipment	£54.72
Yealm Community Energy - 2022 Grant (Bee Wild)	£233.90
Green Fund	£616.00
Community Emergency Plan Grant	£115.45
Community Amenity Space (Cofflete) Comm Together Fund	£2,479.84
River Yealm Water Quality Working Group (annual 2022)	£182.28
River Yealm Water Quality Working Group (annual 2024)	£240.00
River Yealm Water Quality Working Group (River Fly Survey)	£950.00
Silverbridge Way expansion	£3,000.00
Cost of Living Crisis	£427.32
Cost of Living Funding (DCC Grant)	£209.25
Library Support Fund Grant - DCC	<u>£123.54</u>
<b>Total of Fund allocated</b>	<b><u>£29,992.58</u></b>

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

**Notes**

1. YCE 2022 Grant - price £178.94 - less VAT of £29.82 to be claimed - fund remaining £233.90
2. Eventbrite - Cllr Hitchins attending Reconnecting Communities Through Community Transport event
3. River Yealm Water Quality Working Group funds for the annual contributions and River Fly Survey are being collected by BPC (contributions will be received from 6 riparian parishes - BPC, YPC, N&N, WPC, Cornwood and Sparkwell)

Cllr Hawken proposed that BPC approve the finance report for March, seconded by Cllr Wills.  
Cllr Hitchins abstained. All others in attendance were unanimous.

**84.2 To ratify decision to purchase lanyard for new councillor.**

Cllr Gillard proposed that BPC purchase a new lanyard for Cllr MacLennan and a replacement lanyard for Cllr Nix seconded Cllr Hawken. All others in attendance were unanimous.

**85. Planning applications received from SHDC and DCC during February / March 2024  
3693/23/HHO**

Householder application for steel railings on driveway (Retrospective)

**19 Pandora Grove, Sherford Plymouth, PL9 8LZ**

Cllrs Clegg, Wills and Martin conducted a site visit. Cllr Clegg proposed BPC submit a recommendation of 'no comment' seconded Cllr Wills. All others in attendance were unanimous.

**2978/23/FUL**

Refurbishment and extension

**Rodgers Of Brixton, Chittleburn Hill, Brixton, PL8 2BL**

Cllr Clegg and Wills conducted a site visit. Cllr Clegg proposed BPC submit a recommendation of 'support' seconded Cllr Wills. All in attendance were unanimous.

**3800/23/FUL**

Erection of dwellinghouse in lieu of Class Q

**Sungates, Chittleburn Hill, Brixton, PL8 2BJ**

Cllr Clegg and Wills conducted a site visit. Cllr Nix proposed that BPC submit a recommendation of 'comments' - the plan is well considered and goes a long way to be sympathetic to its location however BPC have taken into account the Brixton Parish Neighbourhood Plan 2014 – 2034 and points made in previously refused applications. Seconded Cllr Gillard. All in attendance were unanimous.

**4171/21/HHO**

Householder application for demolition of garden wall and replacement with railings

**5 Dorado Street, Sherford Plymouth, PL9 8FX**

Cllrs Clegg, Wills and Martin conducted a site visit. Cllr Clegg proposed that BPC submit a recommendation of 'support', seconded Cllr Wills. All others in attendance were unanimous.

Date .....

Signed .....  
Mr M Wills – Vice Chair Brixton Parish Council

**0662/24/TPO**

T1: Holm Oak - pollard tree, removing secondary growth cutting back to primary limbs, cutting no greater than 100mm, leaving a finish height at approximately 8m due to birds on branches causing environmental health issues.

**The Lawns Nursing Home Brixton PL8 2AX**

Cllr Hawken proposed that BPC submit a recommendation of 'support', seconded Cllr Clegg  
All others in attendance were unanimous.

**0880/24/ARC**

Application for approval of details reserved by Condition 3 (Windows & Doors) and 4 (Roofing) of Planning Consent 3656/17/LBC

**Baytree, 5 Wollaton Farm, Brixton. Plymouth. PL8 2D**

Cllr Martin has arranged a site visit for Saturday 13<sup>th</sup> April at 9.30am

**86. Planning decisions made by SHDC / DCC during February / March 2024 (to note)****0110/24/FUL – Conditional approval**

Retrospective application for an agricultural storage yard for the purpose of storing agricultural machinery, equipment, and silage.

**Land at SX 5515 5920, Brixton****0109/24/FUL – Conditional approval**

Change of use of yard to tree surgery/forestry yard, retention of 3 shipping containers, portacabin & landscaping

**Land at SX 551 528, Brixton****3660/23/HHO – Conditional approval**

READVERTISEMENT Householder application for raising the boundary wall (Amended Description & Plans)

**1 Russet Way, Brixton, PL8 2FR****0413/24/TPO – Refusal of Consent with Agree Lesser Works**

G1: mainly Sycamore - crown raise overhanging branches back to boundary line and up to 6m height to give more light and space between caravans and reduce risk of branch failure.

**Brixton Caravan And Camping Site, Steer Point Road, Brixton, PL8 2BN****87. Other planning matters****87.1 Information requested by SHDC****0614/24/CLE**

Proposal Certificate of lawfulness for use of the existing log cabin as a self-contained dwelling.

**Folly Cottage 116 Winstone Cottages Brixton PL8 2DH****87.2 Lack of contact details provided by SHDC for planning applicants**

District Cllr Carson confirmed that BPC would only be able to access the details on the SHDC portal due to GDPR and data protection.

Date .....

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Mr M Wills – Vice Chair Brixton Parish Council

## **88. Local Issues and Councillor Reports**

### **BPC ongoing / new projects**

#### **1. Climate Change / Bio-diversity update**

##### **- Active Travel – Brixton to Plymouth (to include Dawes Lane)**

BPC received an email in December stating that Gemma Bristow (SHDC Active Travel Officer) had confirmed that their travel consultants have identified Yealmpton to Plymouth as one of the 29 priority routes in South Hams for cycling. There is no further update.

##### **- Walking and Cycling (LCWIP) Project update –**

A recent email 'Walking and Cycling (LCWIP) Project update - barriers and interventions identified' was received and comments submitted. A public consultation is planned for April to obtain feedback from residents.

##### **- Relevant update from River Yealm Water Quality Working Group – 18th March 2024**

Cllr Hitchins stated that a report titled River Yealm Water Quality: findings from Westcountry Rivers Trust Citizen Science Investigations between July 2022 and October 2023 had been produced. Clerk will circulate to all BPC and place on BPC website.

#### **2. Gardening for Wildlife booklet – discuss.**

The habitat group, whose membership is from the local parishes of Asprington, Blackawton, Cornworthy and Dittisham has produced a 32-page fully illustrated colour booklet about Gardening for Wildlife. The booklet has been offered to BPC for printing, as a free resource, which can be printed and distributed. The group are offering a free 'customisation' of the title and some of the content. As a guide the printing costs per copy (A5) are approximately 75p for 1000 copies, dropping to approximately 42p per copy for 4000 copies. Holbeton Parish Council has asked if BPC would like to collaborate with them for reduced printing costs. Discussion regarding the circulation of this ensued, the possibility of a digital version and whether there would be any interest within the parish. Cllr Hawken proposed that at present BPC would not take this forward. Seconded Cllr Gillard. All others in attendance were unanimous.

#### **3. Highways Projects**

##### **To include**

##### **- Red Lion Hill / Stamps Hill**

Draft proposals for traffic calming will be sent to BPC for consultation once the funding from s106 Sherford is available. There is no further update.

##### **- Monkey Lane update**

BPC have paid the previously agreed sum of £8k to DCC to progress this project. Any funding not used for this project will be refunded to BPC.

DCC will issue a TRO Request for Monkey Lane to be downgraded to a multi-use lane (Pedestrians, Cyclists and Horse Riders) with a prohibition of vehicles except for access traffic regulation order (TRO) and a design brief has been issued to designers to provide a sign design scheme for implementation. Cllr Hitchins has contacted the landowners regarding the process.

Cllr Hawken proposed that BPC request that bollards are placed at both ends of the lane, as a result of discussions at BPC meeting and with the landowners. BPC will pay for the bollards. Cllr Hitchins will inform Richard Jackson and request a price. Seconded by Cllr Clegg. All others in attendance were unanimous.

#### **4. The Green – update from Community Engagement regarding parking on The Green**

No update

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

## **5. Land at Cofflete Creek update**

### **- Update on funding for the project**

s106 funding allocated was £23055.00. Spend so far £19,090.42 (net). The figure remaining is £3,964.58. There is also some open space funding of £13,182.59 from Venn Farm Phase 2a which could potentially be used for this project.

Community Together Funding - the figure allocated for the original project - Land at former Cofflete Mill – a future community amenity space was £4820.02. Spend so far £2340.18 (net). The figure remaining is £2,479.84 which has been earmarked for the second interpretation board.

### **- Update on interpretation board (Cllr Gillard)**

The quote received in August from Nicky Bailey for the second interpretation board was £1943.50 (excl VAT) which was approved by BPC at the September meeting. Cllr Gillard has obtained various information regarding the history of the site and will contact Nicky Bailey, South Devon National Landscape regarding the design of the second board. Cllr Gillard is meeting Nicky Bailey via zoom on 15th April.

### **- Update on the project plan for the upper site**

Cllr Hawken and Alex Whish (who has volunteered to assist with the project) met on site - some ideas discussed for the site which will be formulated into a plan for further discussion by the parish council. Cllr Hawken has strimmed some of the site and has approached a contractor regarding a sloping path. This will be explored further in the drier weather.

Cllr Hawken suggested some form of Community Engagement to confirm a plan for the upper site. Initially Clerk will liaise with Alex Whish regarding the plans he may have drawn up and Cllrs Hawken and Gillard will look at whether the community engagement will be in form of a meeting on site, a meeting in the Community Room or just asking for comments / ideas on a questionnaire or Facebook.

## **6. Update on Community Together Funding for Plastic Free project with local primary schools**

The figure allocated for the original project was £1,928. Funding of £531.33 has been sent to Sherford Vale Primary School to raise awareness of plastic pollution and waste through the creation of a Plankton Wave. Clerk has requested an update on the project.

BPC have received a project plan from St Mary's School to include a welcome sign based on the idea of plastic and paper recycling, with the main idea creating a collage based on the four houses (Bovisand, Wembury, Mothecombe and Bigbury) and creating pictures of the four beaches.

Cllr Hawken proposed that BPC allocate the remaining £531.34 to St Mary's School for the project submitted. Seconded Cllr Gillard. All in attendance were unanimous.

Clerk to ask for a report on the progress in 6 months.

## **7. Brixton Composters – Cllr Clegg**

Cllr Clegg confirmed that the composting site is available for Sherford, Carrollsland and Brixton parishioners. A bunker will be installed for the compost to be stored.

The shred last year was 98 tons – this year 149 tons have just been weighed in

The surface on the entrance has been made even and a new sign has been installed with regard instructions regarding the pot exchange.

Cllr Clegg will organise a visit for Cllr MacLennan

## **8. Brixton Neighbourhood Plan – modification update**

The Brixton Neighbourhood Plan 2014- 2034 modification was 'made' by SHDC on 7<sup>th</sup> March.

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council



## BPC administration

### 9. Discuss and update the following policies: Dignity at Work and Anti-Harassment and Bullying Policy, Correspondence Policy and Training & Development Policy and Statement of Intent, Grant & Donation Policy.

Cllr Hawken proposed that BPC adopt the updated Dignity at Work and Anti-Harassment and Bullying Policy, Correspondence Policy and Training & Development Policy and Statement of Intent, Grant & Donation Policy. Seconded by Cllr Gillard. All others in attendance were unanimous.

### 10. Update regarding DALC Training Courses

#### - To include update on Civility & Respect e-learning training course for all councillors

Clerk confirmed that all councillors were registered for the distance learning modules in August 2023 and have 12 months to complete the training courses. So far Clerk and Cllrs Wills, Clegg, Gillard, Hawken, and Martin have completed the training.

#### - Civility and Respect e-learning course for new councillor

Cllr Nix proposed that Clerk register Cllr MacLennan for the Civility and Respect e-learning training session. Seconded Cllr Clegg. All others in attendance were unanimous.

#### - Good Councillor Training courses for new councillor

Cllr Hawken proposed that Cllr MacLennan attend the Good Councillor Training (4 modules) provided by DALC. Seconded Cllr Gillard. All others in attendance were unanimous.

#### - Discuss councillors possibly attending Being a Good Employer Course

DALC provide a 'Being a Good Employer' training course covering the importance of good governance structures, policies and practices, key employment issues, employee rights and obligations, employment within the local council sector and how employees should be managed at a cost of £36 per councillor (2 ½ hour zoom webinar).

Cllr MacLennan proposed that Clerk enquire if DALC would provide a bespoke training session for all BPC councillors, seconded Cllr Gillard. All others in attendance were unanimous.

### 11. Councillor skills and knowledge audit

The clerk confirmed that completed paperwork has been received from Cllrs Wills, Clegg, Hawken, Gillard, Hitchins and MacLennan. This will remain on the agenda as a reminder for remaining councillors to complete this audit.

### 12. Update on streaming of meetings

Clerk will place this on the agenda of a future meeting in the autumn.

Clerk to enquire if other parishes are streaming meetings at the next IDALC Clerk meeting.

### 13. Vacancy for co-opted members on Brixton Parish Council

There is one vacancy for a co-opted members on BPC. This will continue to be advertised.

### 14. Discuss and potentially approve BPC newsletter

Cllr Wills proposed that BPC circulate the March newsletter prepared by the Clerk, seconded Cllr Clegg. All others in attendance were unanimous.

Date .....

Signed .....  
Mr M Wills – Vice Chair Brixton Parish Council

**15. Discuss options regarding producing an annual newsletter**

Last year BPC produced, and hand delivered an annual newsletter to all parishioners. Discussion ensued regarding the circulation of this year’s newsletter including the difficulty of delivering to a growing Sherford and the hamlets in Brixton. There could be some hard copies left in the local businesses and hand delivery made to parishioners known not to have internet access or whoever ‘requests a paper copy. Clerk to investigate whether BPC website could add the facility to request ‘a newsletter’ or if ‘added to a mailing list’ could be added onto the website. To be discussed at next meeting.

**Regular updates**

**16. Sherford update**

CLlr MacLennan cascaded the following dates for events in Sherford:

Farmers market - 8th June

Open gardens - 9th June (Friends of Sherford Country Park)

**- Update on road closure Red Lion Hill to A38**

There is no further update.

- **Town & Country Planning Act 1990 - Section 247 – Proposed stopping up of a highway at unnamed road, Plymouth. PL7 5AB – length of unnamed highway which lies to the south of Butlas Farm. (OS GRID REFERENCE: E:255270, N:054042; E:255278, N:054038; E:255706, N:054615; E:255711, N:054611; E:255595, N:054540; E:255607, N:054545)**

BPC noted this information.

**17. Community Emergency Plan**

**To include**

- **Whole Society Resilience Forum – Friday 22<sup>nd</sup> March**

CLlr Hitchins attended the Whole Society Resilience Forum on 22<sup>nd</sup> March and stated that Brixton were generally well equipped, having the roles of Community Road Warden, Snow Warden, Neighbourhood Watch and 6 defibrillators and training to use defibrillators.

Clerk and CLlr Hitchins will look at the existing Emergency Plan in conjunction with the shortened version that was drafted by a previous councillor to be discussed at a future meeting.

The issue of Carrollsland and Sherford having their own Emergency Plan was raised.

- **Cost of Living Crisis update.**

The community box remains in the church porch and will continue to provide free household cleaning and basic personal hygiene items along with tinned food. The warm hub in ‘The Foxhound’ continues every Thursday afternoon between 3-5pm. The Brixton Feoffee Trust will continue to make £100 grants available for urgent financial assistance.

- **Update on Cost-of-Living Grants**

The Growing Communities Grant Funding of £1000 received from DCC does not have to be spent by 31<sup>st</sup> March, but an interim report and accounts are required.

The two funding amounts have been kept separate and the following amounts are still available to spend: Cost of Living Crisis £ 427.32 and DCC Grant Cost of Living Funding £209.25

- **Update on DCC Community Library Support Fund**

A grant of £300 has been approved by DCC. Bookcases have been purchased to be installed in the church and balance remaining is £123.54.

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

## 18. Traffic updates

### - Update on the purchase of new VAS

The new VAS has been installed along A379 by the Community Road Warden.

The Community Road Warden has submitted a proposal to purchase an additional VAS, to ensure that one can be permanently located at each end of the village, with the capability of moving one around if required. The total cost of the additional VAS would be £3258.00 (including VAT)

Cllr Clegg proposed that BPC purchase a second VAS at a cost of £3258.00 (inc VAT), to be taken from BPC reserves, seconded Cllr Wills. All others in attendance were unanimous. Clerk to inform Community Road Warden to order the additional VAS.

### - Traffic Management for Community Road Wardens training – discuss.

At the January meeting the cost of £485 + VAT for volunteers to undertake Traffic Management for Community Road Wardens training was approved. The trainer has offered Saturday 20th April, Saturday 18th May or Saturday 8th June. Clerk to obtain some additional Saturday dates in the summer.

### - Discuss removal of the 'new crossing ahead' sign on A379

A parishioner has enquired about the necessity of the 'new crossing ahead' sign on A379, which has been in situ for many years. Cllr Hitchins has liaised with Nick Colton, DCC Highways Officer, who has given his permission for the sign to be removed. Cllr Nix proposed that the 'new crossing ahead' sign on A379 is removed, seconded Cllr Gillard. All others in attendance were unanimous.

### - Discuss forthcoming works on A379 – surface dressing between Brixton and Yealmpton

BPC have been informed that there will be surface dressing on the dip between Brixton and Yealmpton which will require the closure of the road for a few hours. The unconfirmed date for the works will be Sunday 21<sup>st</sup> April. Once BPC has received the formal Temporary Traffic this will be publicised on the BPC website and Facebook.

### - Discuss the bridge on A379 by Rodgers Garage

As previously discussed during County Councillor Hart's report there will be restrictions on the bridge for HGVs.

## 19. Carrollsland Update

No update

## 20. Footpaths / P3 update (Cllr Hawken)

### - Update on the stones behind the stone wall on FP26

Cllr Hawken has liaised with the landowner and will be looking to rectify this in the dry weather.

## 21. Silverbridge Way

Cllr Clegg confirmed that the path is in good condition and the first clearance of the year had been undertaken.

### - Update on the extension

There is no update on this.

### - Update on the soft closing gate mechanism

Clerk confirmed that she is waiting for self-closing mechanisms for all 3 gates to be delivered by DCC PROW Officer.

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

## 22. Defibrillators

### - Update on the maintenance of the phone boxes housing the defibrillators

At BPC January meeting it was approved that BPC employ contractor to repair the telephone box at Fordbrook and install shelving in both telephone boxes to assist with the defibrillator checks at a cost of £1068.00. The contractor confirmed that he would be undertaking work soon.

### - Defibrillator training session

South West Ambulance First Responder will be conducting a training session on Wednesday 15<sup>th</sup> May 7-9pm in the Community Room at St. Mary's School. All welcome to attend.

## 23. Update regarding land owned by SHDC – Elliots Hill and Steer Point Road

Cllr Hitchins emailed Rob Sekula, SHDC regarding the possible transfer of land at Elliots Hill and Steer Point Road from SHDC to BPC. SHDC is not interested in handing over these sites. Cllr Hitchins has reiterated, via email, BPC interest in the land at Elliots Hill and is awaiting a reply. Cllr Hitchins will follow up.

## 24. Christmas Tree

E Arran is liaising with a contractor regarding a base for the Christmas tree. Several locations were proposed with ratings for various criteria for each location. Cllr Martin suggested a simple hole in the ground with a galvanized tube, this would have a lid and be opened each year to place the tree. Clerk has obtained plans of the services under the Green and the area outside Brixton Lodge Gardens, but a CAT scan would be required to ensure that no other services were located in the area where the tree could be located. Cllr Hawken agreed to scan the area with Cllr Nix. Approx costings obtained for the scanner were £30 from one company. Cllr Hawken proposed that the Clerk investigate costings further with a local company, seconded Cllr Nix. All others in attendance were unanimous.

### Update on the possible replacement of noticeboards.

There are various issues with all three noticeboards in the village. Cllr Hitchins has met with a carpenter to obtain some prices for new noticeboards and the clerk obtained some prices from online companies. Cllr Hawken proposed that BPC accept the quotation from I Greet to make 3 bespoke oak noticeboards at a cost of £1742 (subject to current material costs) seconded by Cllr Gillard. All others in attendance were unanimous.

## 25. Chittleburn Hill – discuss the wildflower bed.

Cllr Clegg proposed that this bed is removed, seconded Cllr MacLennan. All others in attendance were unanimous. Cllr Hawken will remove this and spread some wildflower seeds.

### Other updates / issues / consultations for discussion

#### 26. Devon and Torbay Devolution Deal

#### 27. South Devon Landscape Partnership meeting – 15<sup>th</sup> March 2024

28. Councillor's Reports - there were no councillor's reports.

### 89. Correspondence for information

**89.1** Cascade 'Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:

- Road past Higher Sherford to Wollaton Cross – Monday 28<sup>th</sup> November 2022 – 27 May 2024
- Road leading to Steer Point Lodge, Steer Point, Brixton – Monday 15<sup>th</sup> – Sunday 28<sup>th</sup> April 2024

**89.2** All weekly bulletins from DCC and SHDC are placed immediately on the websites and Facebook

**89.3** South Hams District Council – News Releases

Date .....

Signed .....

Mr M Wills – Vice Chair Brixton Parish Council

- South Hams Community Awards
- Park and Ride compromise proposals agreed (Dartmouth)
- Community stoked with finished Kingsbridge skatepark.

**89.4** D-Day celebrations – invitation to Newton & Noss Beacon Lighting - Thursday 6<sup>th</sup> June  
(further details to follow)

Cllr Hitchins closed the meeting at 9.50pm

Next meeting: Wednesday 24<sup>th</sup> April 2024 at 7pm in Sherford Community Hub.  
This will also be the Annual Meeting

Kirstie Aldridge, Clerk, Brixton Parish Council

Date .....

Signed .....  
Mr M Wills – Vice Chair Brixton Parish Council