LOCAL COUNCIL AWARD SCHEME QUALITY

brixton parish council

Minutes of Brixton Parish Council Meeting 30th January 2019
Brixton Community Room 7.00 pm

Present: Cllr Liz Hitchins (Chair), Cllr Michael Wills (Vice Chair), Cllr Brenda Huxtable, Cllr Roger Wakeham, Cllr Joe Parish, Cllr Du Pont and Cllr Williams.
In attendance: County Councillor John Hart, District Councillor Basil Cane, PCSO Potter, and Kirstie Aldridge (Clerk)
Members of the public in attendance: 6

Cllr Hitchins welcomed everyone to the meeting with the open forum ending at 7.45pm.

Open Forum (these do not form part of the official minutes) including issues raised by parishioners
Guest Speakers:

Gigaclear update: Richard Olive, CDS Community Liaison, Gigaclear, with colleagues Mike Parry (Health & Safety), Callum Finlay (land owner contact), Jason Knight and Dave Avery Telent

Progress has been fairly slow due to resources and difficulties with Highways authorities (notices cancelled / rejected). During summer months work should increase. Brixton Torr work was cancelled due to contractor being unable to provide resources. No new date yet, there will be consultation with residents prior to commencement of works with connection in October 2019. Cllr Hitchins stated that good communication with residents and communities is key. Clerk and Cllr Parish will be kept updated. Fordbrooke Lane and Spriddlestone are nearly complete. Stamps Hill will be postponed due to resourcing, Chittleburn will be summer 2019. Gentian Hill will commence 8th February; work will stop at dog kennels the full schedule will be sent to Clerk. This will be a future proof network for the future. Land owners receive payments for having cables on their land. Holehay, Lower Combe has been missed.

Police Report
11th December 2018 to 29th January 2019

Brixton
22nd Dec. threats to kill, no further Police action CR/117901/18
5th Jan. drink/ driver arrested and charged to court CR/001728/19
16th Jan. nuisance telephone calls CR/005275/19
19th Jan. criminal damage, damage caused to a window of house CR/005781/19
19th Jan. attempt to pass a counterfeit £20 note CR/007488/19
26th Jan. drink/driver, offender arrested and charged to court CR/007931/19

Staddiscombe
29th Jan. assault, domestic related, enquiries ongoing CR/009095/19

Date 27/2/2019 Signed E. Hitchins
Mrs E Hitchins – Chair Brixton Parish Council

Speed watch training has been undertaken with the first session on the road will be in February - five people have been trained. Registration numbers of speeding vehicles will be sent to the Police for follow up.

PCSO 30540 Andy Potter, Ivybridge Police Station, Tel. no. 101

County Councillor John Hart

County Budget is currently overspending by just over £4million; this is now reducing monthly from just £8million at month 6. A balanced budget is expected at the end of the year. Budget papers are now going through the Scrutiny committees; Devon has to reduce the expenditure by £13million. After Council Tax and other income DCC will be spending more on services than the current year- almost £500 million for Council services and another £500 million for Schools. Extra £13million revenue is being put into both Adults and Children services because of the pressures on their existing budgets. This is predicated on an increase of 2.99% council tax and an extra 1% council tax especially for Adult services, therefore a total increase of 3.99%. DCC has had an extra £18.75million for capital for Highways and extra money for winter pressures to reduce bed blocking in hospitals. As a Council DCC is preparing for BREXIT, whatever it finally looks like. Strengthening emergency services, planning to support the vulnerable if needed etc. £87,000 has been received from Government towards preparation for Brexit for this year and £87k next year. Devon has been asked to front Brexit information sections for South West.

District Councillor Basil Cane

Leader written to Minster of Housing regarding Council tax on second homes -can pay council tax or business rates. If property is let for 140 days can call it under business rates and get small rate relief, theoretically house owners won't have to pay council tax on that house. 1,358 houses which are calculated with business rated properties, if they paid council tax £2.74million for DCC, Police, Fire and SHDC would receive £223,000. Supporting South West Mutual Bank, getting banks back into town. SHDC promised £50k to start. Shortfall of £70k in SHDC budget is being equalled out and there should be balanced budget. SHDC looking at commercial possibilities: - buying 30 acres of commercial land at Sherford to let, a hotel at Kingsbridge on council land, another shopping centre in Ivybridge on part of a car park including buying land for building affordable residential housing.

Open Forum Closed

93. Welcome and Apologies for Absence

Cllr Hitchins welcomed everyone to the meeting.
Apologies were received from Cllr Calvert and accepted by all Councillors
Apologies were received from District Councillor Daniel Brown.

94. Declarations of Interest

Cllrs Hitchins and Wills declared an interest in agenda point 97.1.

Date 27/2/2019 Signed E. Hitchins

Mrs E Hitchins – Chair Brixton Parish Council

96. Matters and actions arising from last meeting

Update on Quiet Lane Status

Clerk is in contact with Richard Darlow (Sherford Consortium) and Gina Small (DCC) to discuss this in liaison with the Sherford development. A meeting will be arranged.

Update on Canes Orchard lighting to steps

The remedial works to the highway commenced 25th January and the lighting to the footpath are a part of these works. It is anticipated that the works in whole will take 18 weeks.

Update on flooding on road from Brixton to Plympton

Correspondence has been received from a parishioner about the state of this road. Clerk has forwarded the details to Gina Small (DCC) and Nick Colton (DCC Highways). Clerk to add to Traffic meeting agenda.

Update on 'Welcome to South Hams' and 'black and white chevron sign' on A379

SHDC have cleared the vegetation obscuring the 'Welcome to South Hams' sign.
DCC will be clearing the 'black and white chevron' sign of vegetation.

97. Financial Matters

97.1 Financial Statement for January 2019

Monthly Finance Report Financial Year 2018/19
Jan-19

Receipts:		**Amount**	**Fund**
SHDC Grass Cutting		£476.00	General
SHDC Grass Cutting		£494.00	General
	TOTAL	**£970.00**	

Payments:		
Vision ICT	£64.80	General
M Wills - Christmas Village / Green Displays	£87.10	General
K Aldridge - 2 x verge markers	£60.70	General
HMRC	£131.91	General
C Hopkins	£300.00	Legal Fees
Mrs E Hitchins - road sweeping expenses	£39.20	General
Clerk wages	£692.67	General
Clerk office allowance	£20.00	General
Clerk expenses	£47.99	General
	£1,444.37	

18th January 2019

Current Account:	£18,937.10
Deposit Account:	£2,209.77

Date 27/2/2019 Signed E. Hitchins.

Mrs E Hitchins – Chair Brixton Parish Council

TOTAL: £21,146.87

Passbook balance at 26th September 2018
Skipton Building Society £57,586.14

Current Balance:

Neighbourhood Plan	£0.00
P3	£450.65
Legal Fees	£13,058.69
Sherford 106 Contribution to Brixton Parish Council	£10,265.98
Locality Grant	£250.00
Bus Shelter	£2,393.00
Brixstix funds	£1,551.78
WW1 Exhibition	£288.62
Defribrillators	£1,868.00
Horse Signs	£535.21
Total of Fund allocated	**£25,875.93**

Cllr Huxtable proposed to accept the Financial Statement for January 2019, seconded by Cllr Du Pont. Cllrs Hitchins, Wills abstained. All others in attendance were unanimous.

97.2 Budget and Precept for 2019/2020
Clerk in collaboration with councilors presented the prepared budget and precept for 2019/20. Cllr Williams proposed that BPC apply for a precept of £29,000, seconded by Cllr Wills. All others in attendance were unanimous. Clerk will complete the 2019/2020 precept online.

97.2 Internal Auditor 2018/2019
Cllr Wakeham proposed that BPC appoint Mr. P Vassallo for the forthcoming internal audit for a fixed fee of £150, seconded by Cllr Williams. All others in attendance were unanimous.

Cllr Wakeham thanked the Clerk on behalf of BPC for her detailed, meticulous and clear presentation of the finances.

98. Planning Applications received from SHDC during December 2018 / January 2019

3449/18/HHO
Householder application for two-storey extension to the dwelling
117-118 Winstone Lane, Brixton PL8 2DH
Objection

4194/18/FUL
Change of use of land to residential garden land with construction of tennis court and associated landscaping (Resubmission of 2104/18/FUL)
Pentwyn, Spriddlestone.

Date 27/2/2019 Signed E. Hitchins
Mrs E Hitchins – Chair Brixton Parish Council

Site visit arranged 5th February 2019

4226/18/HHO
Householder application for replacement roof to existing garage / annex with increased eaves level.
Combe House, Combe Lane, Brixton. PL8 2AZ
Site visit arranged 5th February 2019

4193/18/PDM
Notification for prior approval for a proposed change of use of agricultural building to 3no. dwellings (class C3) and for associated operational development (Class Q (a&b))
Barns 1, 2 and 3, East Sherford Farm, Plympton, Plymouth Devon PL8 2D
No objection

4225/18/HHO
Householder application for detached outbuilding forming swimming pool with sun terrace
Combe House, Combe Lane, Brixton. PL8 2AZ
Site visit 5th February 2019

99. Planning Decisions made by SHDC during December 2018 / January 2019 to be conveyed to parishioners

3405/18/TTO 2 Brixton Lodge Gardens - Grant of conditional consent

Cllr Hitchins used her Chairman's prerogative to add an additional item to the agenda.
Land at SX541 520 Lower Combe, Combe Lane, Combe, Brixton
An appeal has been lodged with Secretary of Site following the refusal of SHDC. BPC's Recommendation will be considered but further representation can be made by 26th February 2019. Cllr Wills proposed BPC make further representations to the Appeal, seconded by Cllr William with all others in agreement. Cllr Williams asked for a copy to be sent to Sustrans as they were missing from the original consultees.

100. Local Issues and Councillor Reports
1a. Sherford Update
The next meeting of the Sherford Liaison Group scheduled for 13th February 2019.

1b. Sherford Community Land Trust update – Cllr Williams
Board meeting was held in December and 30th January 2019. There is currently a full board but new directors need to be appointed to ensure no conflict of interest. Agreed to appoint accountants and banking facilities are being set up. First monies have been received from developers. Business plan will be written and marketing strategy outline, e.g. set up website.

2. Community Emergency Plan (CEP) - Cllr Williams
Nick Colton (DCC Highways Officer) has agreed to provide a grit bin at top of Fordbrooke Lane leading to Otter; in negotiations to get another DCC bin at the top of Woodland Drive. Cllr Williams is now The Snow Warden. Steven Cane will continue to house the grit supply. Cllr Williams has identified two locations for grit bins, top of Elliot's Hill (30 litres) and Canes Orchard (50 litres). Cllr

Wills proposed BPC purchase the two bins, 30kg bin for £47.99 and 50kg bin for £52.49 with delivery charges, seconded Cllr Du Pont. All others in attendance were unanimous.
Cllr Williams will bring quotations for 'Slow down' signs to February meeting.

3. Neighbourhood Plan update – Cllr Hitchins

The Neighbourhood Plan has been sent to SHDC after technical amendments, 6 more weeks of consultation with previous consultees during which time NPG will choose planning examiner. Referendum will be held between June and September.

4. Sport & Recreation Plan – Cllr Hitchins

Cllr Wills, Hitchins and Clerk met with Alexis Huggins, SHDC to discuss S106 monies.
£39,180 S106 allocated from Phase 1 of Venn Farm housing development for Sport & Recreation needs to be used or have plans for by 13th May 2019.
Land at Cofflete - £19,775 of S106 has been agreed in principle by SHDC towards the purchase of land at Cofflete; looking at County Councillors and District Councillors for other financial contributions to this project. Cllr Parish was commended on his project plan for Cofflete. It was proposed by Cllr Wakeham that BPC use the S106 monies (£19,775) for the Cofflete plan, seconded by Cllr Wills. All others in attendance were unanimous.
Remaining funds - just under £20k requires plans by 13th May 2019
In Brixton's Sport & Recreation Plan there are two proposals which the NPG are progressing at present.

1. Fitness Equipment around the community sites and suppliers need to be identified, project plan to be drafted and
2. Improvements to FP26, to enable this footpath to become more accessible for people with seen and unseen disabilities by clearing the surface of the track and restoration of the stone wall. Project plan to be drafted

Cllr Wills proposed that BPC agree in principle to the two proposals seconded by Cllr Williams. All others in attendance were unanimous.
Other ideas for the future use all in Sport and Recreation Plan (beyond May 2019) of S106 funds include; Albion Oaks improvements, inquiring about the purchase of tennis court at Elbridge for community use Cllr Hitchins to follow up, new Scout Hut upgrading Cllr Hitchins to follow up, safer crossing facilities on A379 to access Brixstix (Clerk to add this to Traffic Meeting in March to discuss with Nick Colton), play provision within the school grounds (Cllr Hitchins will contact Head) zip wire, footpath from Albion Oaks to Brixton.
The Parish Council did not support the use of S106 monies to facilitate a transfer of Brixstix Play Space from SHDC to BPC.

5. P3 - Footpaths Update – Cllr Huxtable and Wakeham

Funds in the P3 account are £450.65. Clerk will complete the P3 return along with the survey of all footpaths. Work will commence on FP 18 to rectify an unsafe stile. There will be a temporary closure on FP 15 from Monday 25th February to Saturday 24th August 2019 – to be monitored through the P3 group. Clerk to contact Ros Davis re signs for permissive paths.

6. Traffic Management Plan Group update

VAS report for December 2018 / 2019

Date 27.2.2019 Signed E. Hitchins

Mrs E Hitchins – Chair Brixton Parish Council

During November 32,356 vehicles passed the sign located on the A379 towards Yealmpton. The 85th percentile was 34.6 mph, average speed was 31.3mph. Highest speed 68.3 mph. There are still a good number of vehicles in excess of the speed limit but averages are good. December stats are from the 1st to the 17th (battery failure). Total vehicles 16,670, the 85th percentile was 31.3 mph and the highest speed 55.9 mph.

Chapter 8 Training

DCC Highways are now offering a 2 day Chapter 8 training course, in April. Alternatively, Cormac are willing to provide a training course for up to 10 parishioners in Brixton on Saturday 16th February. Cllr Wills proposed that BPC choose the training provided by Cormac to enable 10 parishioners to be trained seconded Cllr Parish. All others in attendance were unanimous.

Highway Community Enhancement Fund

Cllr Hitchins proposed that Clerk apply for the funding for the Cormac training (£375), seconded by Cllr Du Pont. All others in attendance were unanimous.

Cascade Roadworks information

Parishioners can now access aroadworks.org to ascertain any works being conducted / planned in the parish.

Update on bollards

Clerk has purchased 2 verge markers - a parishioner will be installing them on the road to Wollaton.

7. Bee Friendly update – Cllr Calvert

Planting on course and fencing will be placed in due course.

8. Brixstix Play Space update

Cllr Parish will liaise with SHDC re the S106 funding for fencing.

9. Brixton Verges and Silverbridge Way update

No update.

10. Silverbridge Way – monthly monitoring of the path

One Councillor will walk Silverbridge Way once a month (to the bridge) to check that the path is clear and at the required width. Cllr Wakeham agreed to walk path in February. Clerk to add to February agenda.

11. BT Telephone kiosks update and usage - Cllr Parish

The Green - Cllr Hitchins has thanked volunteers for their work on the kiosk on The Green.
Cllr Parish will ask electrician to check if there is a power supply to the kiosk. Quote has been received from electrician for £200/£250 to install the defibrillators. Cllr Parish will contact Justin Sharples Devon Ambulance to inform him that the kiosk is ready and ask him to advise if anything else is required inside. Cllr Huxtable proposed that Cllr Parish contact Justin Sharples with regard proceeding to purchasing the defibrillator, seconded by Cllr Wakeham. All others in attendance were unanimous.

Date ...27/2/2019 Signed .....E. Hitchins.....

Mrs E Hitchins – Chair Brixton Parish Council

Fordbrooke – Cllr Parish confirmed that there is electricity supply to this box but it was not yet suitable for installation. Cllr Parish will contact Marcus Cane to prepare the outside ready for painting.

12. Bus Shelter update

Clerk is in contact with the insurance company and has been asked to forward the quotes received.

13. Land at Cofflete Creek formerly Cofflete Mill

BPC solicitor is in contact with SHDC solicitors. Names have been obtained for the title deeds.

14. Plastic Free Coastline Community – Cllr Parish

Cllrs absent at the last meeting signed the 'Plastic Free' pledge. Subject to funding being received from Communities Together Fund Cllr Parish will arrange a 'Plastic Free' event in the spring. Single plastic changes that had been made by Councillors were discussed.

15. Communities Together Fund (formerly TAP) 2018/2019

BPC has applied for two Communities Together Funding projects for 2018/19 (formerly TAP) - Plastic Free Coastline Community Event and funds for Cofflete. The panel is meeting on 7th February 2019.

16. Village Appearance Improvements

Volunteers continue to meet on the first Saturday of month (except January and August) to clean up the village which is looking much improved. Next 'clean up' is Saturday 2nd February.

Cllr Hitchins and Cllr Wills visited Spriddlestone and having consulted with Nick Colton clerk will add this to Traffic Meeting in March.

17. Steer Point Quarry update.

No update

18. Planning Consultation from SHDC – changes from 1st April 2019

Update BPC Planning Policy in line with the changes

From 1st April BPC will no longer receive paper copies of planning applications, plans or associated documents. A link will be sent and BPC will be able to comment online.BPC have revised its planning policy in line with these changes, Cllr Williams proposed that BPC adopt the updated planning policy, seconded by Cllr Wakeham. All others in attendance were unanimous.

Potential purchase of a BPC tablet in line with the planning consultation changes

Cllr Calvert had provided a quote for a 10" tablet. Councillors agreed that the Clerk obtains prices for a bigger screen with a waterproof and drop proof case. To be discussed at next meeting

19. BPC Work Plan 2019/2020

Cllr Huxtable proposed that BPC adopt the Work Plan for 2019/2020, seconded by Cllr Du Pont

All others in attendance were unanimous.

20. Strategy to protect trees / copses in the parish

Date 27/2/2019 Signed E. Hitchins

Mrs E Hitchins – Chair Brixton Parish Council

Clerk to add to February 2019

21. Brixton 1918-2018

Location of the 13 trees is still being discussed.
From April – September there will be a monthly meeting about local history in Brixton.

22. Gold Award update

Clerk is working towards BPC obtaining the Gold Award.
Clerk has produced a newsletter to be distributed on a quarterly basis. Cllr Huxtable proposed that Clerk produces a quarterly newsletter to be distributed in key locations in the parish, seconded by Cllr Wills. All others in attendance were unanimous.

23. Devon Home Choice event – 17th January 2019

Cllr Hitchins and Cllr Williams attended on behalf of BPC
This detailed policy SHDC has to adopt in allocation of affordable housing it has within its remit- Categories A – E with the top priority homeless. BPC should be influencing Devon Home Choice on the allocation of housing resources in the parish.

24. Cascade 'Temporary Traffic Regulation Orders (TTO) for Road Closures relating to DCC works:

Lodge Lane to Stamps Hill – 31st January – 4th February 2019
Gentian Hill to Hareston Cross – 7th February – 8th February 2019

25. Yealm Supplies Ltd

Clerk reported that this application has been declined by NHS

26. Councillor's Report

Cllr Hitchins

Village Website jointly funded by Feoffee Trust and BPC. Feoffee Trust is in agreement with BPC that a Feoffee Trust trustee and Cllr Hitchins should meet with the website administrator, Graham Searle, to discuss how best to modernise the website.

Cllr Hitchins has spoken to the family Tony Davis with regard a seat being placed in the village in his memory. There is considerable interest from BPC and the family are keen to support it. Cllr Hitchins to progress.

A parishioner has set up a new Brixton Village Facebook page.

Sheep worrying- On Footpath 26 access by the Public Right of Way is through agricultural parkland grazed by sheep. The land owner/farmer has reported several serious incidents of sheep and lambs being chased/ killed by dogs off leads. Dogs must be always kept on leads when using the public rights of way across farm land. Clerk to check with Ros Davies the legalities.

101. Correspondence for information / discussion

101.1 Sherford – Building Futures – Winter Newsletter
101.2 SHDC Press Release - All wrapped up and nowhere to go

Date 27/2/2019 Signed E. Hitchins
Mrs E Hitchins – Chair Brixton Parish Council

101.3 SHDC Press Release - Council to invest £19 million
101.4 SHDC Press Release - Your Waste & Recycling Services – A new partnership
101.5 SHDC Press Release - More Time to Talk Toilets
101.6 SHDC Press Release - S106 Funds released for Community Use
101.7 Looking for funding for your local park?
101.8 SHDC Press Release - Become a District Councillor at South Hams and make a difference for the future
101.9 SHDC Press Release - Your recycling service is changing for the better – how do you want to hear about it?
101.10 NALC Publication – Points of Light 2019
101.11 SHDC Press Release – Tackling Beach Pollution
101.12 SHDC Press Release – South Hams Councillors demand second home owners pay their fair share.
101.13 Thank you letters for donations:
- Citizens Advice South Hams
- Samaritans
- Dementia Friendly Parishes Around the Yealm

102.
The Chairman will propose that the meeting goes into Part 2 under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960. The press and public be excluded from the meeting for these items of business in view of the likely dis-closure of confidential matters about information relating to:
102.1 Grass Gutting Contract for forthcoming year.
within the meaning of Paragraph 1 and 8 of Schedule 12A to the Local Government Act 1972 (see Section1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985, as amended by the Local Government (Access to Information) (Variation) Order 2006.

Clerk has not received any tender. Clerk will add this to February meeting.

Cllr Hitchins closed the meeting

Meeting closed 9.38 pm

Date of next meeting:
Brixton Community Room Wednesday 27th February 2019

Kirstie Aldridge, Clerk, Brixton Parish Council

Date 29/2/2019 Signed E. Hitchins
Mrs E Hitchins – Chair Brixton Parish Council

LOCAL COUNCIL AWARD SCHEME QUALITY

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Addendum to the minutes of Brixton Parish Council - Wednesday 30th January 2019

The report below from District Councillor Brown was not received until after the Parish Council meeting and is attached as an addendum to the minutes for information:

Cllr Brown attended the Grand opening of the Sherford Vale Primary School on Friday, with County Vice-Chairman Cllr Hosking and our MP Sir Gary Streeter. The formal opening was conducted by triple amputee, veteran and hero of the Invictus Games, Mark Ormrod. He was given a tour of the school by some very able pupils, as well as Sir Gary burying two time capsules to be dug up when Sherford is near completion. There was a great community atmosphere around the school.

Planning: Cllr Brown met with Cllr Steer, Chairman Development Management Committee, the Planning Officer and the South Hams Engineer on the Tuscany's site to give the engineer a chance to further assess the site. They also visited residents of Cherry Tree Drive to see directly the impact on theirs and neighbouring gardens, that the land slip has had.

SHDC is currently in the process of setting out budget for 2019/20, the annual joint meeting of the Overview and Scrunity and Development Management Committee met on 24th January to discuss how to set a balanced budget, this still has to go through Exective and voted on by Full Council.

Cllr Brown is in discussions with officers regarding how to best insure minimal impact possible on the residents of Wiverton when road works come into place some time in March. He would like any residents to contact him by email so that he can follow their enquires up.

Cllr Brown congratulated the Parish of Brixton Neighbourhood Plan on reaching the latest milestone and the Steering Group for all its hard work, he looks forward to reading the document during the upcoming 6 week consultation before it goes to the examiner.